**July 30, 2016 MCSS Board Meeting Minutes**

**Call to Order**: Jeff Benes, 9:33am

**In Attendance**: Nancy Ohmart, Jeff Benes, Joe Henke, Kate Sutter, Cameron Christensen, Jessica Jordan, Chandra Burks, Adam Gutschenritter, Tina Shaginaw, Dixie Grupe

**Review of Previous Minutes (Shared out on website)**:

Motion: Tina Shaginaw

Seconded: Kate Sutter

All in favor.

**Reports**:

**Finance Committee- Tina Shaginaw**

* Some people have not paid conference still- so Tina/Chandra will send notices to principal and superintendent’s office.
* Options besides PayPal?- Tina thinks we should stay with them
* Status of Federal Tax Exempt- Need to redo official letter wording for it to be accepted.
* Report from Accountant- Tina meets with him on Tuesday
* By October meeting- Chandra will let us know if we can discontinue Wufoo
* Financial Motions
	+ Explore a new bank (Switch banks due to hassle of location/difficulties had)- deadline for October meeting to report on this. Jessica motioned, Joe seconded, all in favor. All in favor.
	+ Consistent Cost of Living for Board Secretary- 2% at the beginning of each fiscal year (January 1). Jessica motioned, Adam seconded. All in favor.
	+ Budget for Keynote speaker for February 2017 conference only – (our guidelines say $100 + travel expenses not to exceed $300). Tina motioned for a counter-offer up to $500 for Julie Smith if needed, Kate seconded.

**Membership Report- Kate Sutter**

* Spent time looking at university education departments around the state trying to figure out who to contact to increase preservice teacher membership. Blind emails- got returns from Truman (ed. dept. has a good twitter account) and SEMO registered.
	+ Need specific emails/FB account/Twitter accounts of university professors to target a bit more directly/efficiently
	+ Ted and Kate should coordinate with Ted’s project with preservice teachers/regional mini-conferences.
	+ Adam will make a poster for Kate to send to the university professors.

**Legislative Report- Brian Anton**

* See report on website.

**Publications Report- Cameron and Colleen and Jeff**

***Horizons*- Cameron May**

* For *Horizons* August- Jeff will make “What My Kids Need” for each publication, Nancy Ohmart/Kate Sutter will do DocsTeach, Jessica will do a piece on new DESE MLS/tests. Joe will do an Elections piece. Send to Jeff and Cameron May.
* For *Horizons* October- Cherie- WWI. Jeff’s “What My Kids Need.” Cameron will come up with something as well. Send to Jeff and Cameron May. Colleen will submit an activity on how to do primaries.

**Social Media- Colleen Skiles**

* The group- have to be a paying member. Jeff, Colleen, and Kate are all admin.
* Tina Ellsworth is admin of the “page.” She is interested in potentially getting back into the group.
* *Horizons* will be put on the group page because it is locked down.
* Twitter followers have spiked in the past two months. #msschat

**Website- Jeff**

* Password protected area- SocialStudies
* Horizons will password protected now.
* For website- send info to Jeff as you get it. He will post within a week.
* For website- everyone this week send a resource to Jeff for the website. Reevaluate at next meeting. SPECIFY which resource page you want it on.
* Tabled to next meeting- assigning the website directly to a board member role or create a new board member position.

**Report from DESE- Dixie Grupe**

* @ end of June had Dixie had elementary social studies teachers- will work on developing relationships/what they need
* @ end of July- secondary social studies teachers came (300 people interested, 40 showed). Going to have 11 regional meetings between now and end of November.
	+ Dixie will send info for *Horizons* and website
* New 100 ? civics test is a locally administered test.
* U.S. Senator scholarship- 2 students in Missouri selected ($10,000 each). Need more applications- info will be coming out soon from Dixie. Only 30 candidates last year.

**Report from Museum Liaison- Cherie Kelly**

* Follow-up on STL museums (tabled to next meeting)

**Report from National- Jeff Benes**

* National paid for both nights because of our finances- we owe them a big thank you
* Great networking opportunity
* ESSA funding has not been finalized. Civics is big (US History- depends on *what* you are teaching).

**Review of the Bylaws (all)**

* Motion to change length of Past-President, President, and President-Elect term to 2 years. Expectation for President to help with conference in President’s Elect first year (mentioned in by-laws) and do legislative outreach. Tina motioned, Adam seconded. All in favor, 2 abstention.
	+ Effective immediately, to include current serving officers, there will be a change to the by-laws and Constitution of MCSS in which article 4, section 3, items 1 and 2, on the topic of nominations and elections, shall be changed to state the elected officers of the council including the past president, president and president elect, will be elected to a two-year term.
	+ Tina will update the by-laws and will send the updated version to Jeff for the website.

**Report on Upcoming Conference (St. Charles- President’s Day 2017)- Colleen**

* Colleen will investigate- Speakers wants feedback- need method to collect
* Kate will ask Webster alumni board President to help sponsor our conference
* Theme: Driving Civic Engagement Past and Present
* When soliciting conference proposal (timeline is Sept. 1), have them put down a back-up idea and if the proposal is more content or strategy oriented.
* Tina, Kate, Cherie and Nancy will work on Teacher of the Year form/streamline the process which will open November 11 (Chandra will email the wufoo form to them). The committee will work on promoting it and board will approve changes at October meeting.
* Colleen needs help from people emailing people for donations (she has stuff to copy and paste)- Adam, Colleen, and Nancy volunteered to help. Colleen is going to go down Main Street for food donations too for give-away table.
* T shirts- twitter handle, color- red, white and blue, and quote. Cameron will work her t-shirt contact and work with Colleen.
* Colleen will investigate discounted rate for rest of weekend @ hotel and excursions for Saturday night.
* Tentative 5 year plan for locations:
	+ 2017 St. Charles
		- Potentially WWI mini-conference in October 2017 – Dixie, Joe, and Jeff are on a committee to investigate. Suggestion: 1 day event- mini-conferences St. Gen/Hannibal/Kirksville/Cape/Joplin- smaller, less populated areas (discuss @ next meetings).
	+ 2018 Southwest Springfield
	+ 2019 Kansas City
	+ 2020 Jefferson City/Columbia/Tan-Tar-A (center of the state)
	+ 2021 St. Louis

**Next Meeting:** October 15, 2017. Location TBD. Suggested time: 10am (to allow travel time)

**Motion to Adjourn**: Motion: Jessica Seconded: Adam. All in Favor.